

# JATC ~ Online

## 2016 Spring Semester

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Web-based, non-college credit classes are now being offered to IUOE Local 501 members. All classes are self-paced. After completion of course, members receive a certificate for forty (40) training hours. All course hours may be applied towards BOMA recertification. Cost per class is \$175.00 (Mold Class: \$75.00). Payment for class must be received by JATC prior to enrollment.

### IMPORTANT DATES:

Enrollment dates: January 11, 2016 – January 22, 2016  
All classes must be completed by: Friday, April 15, 2016  
Finals must be taken by: Friday, April 29, 2016

### CLASSES OFFERED FOR ONLINE TRAINING:

- **Building Systems** - *In this course, you will be introduced to the basic operations and functions of the mechanical, plumbing, electrical systems and other systems which are commonly found in a commercial building.*
- **Electrical Basics** - *This course introduces you to basic electrical principles, electrical safety, and electrical applications and equipment in your facility.*
- **Electrical Safety and NFPA-70E** - *In this course on Electrical Safety and NFPA 70E guidelines, you will learn how both employees and employers can comply with the electrical safety training requirements mandated by OSHA in 29 CFR 1910 and 29 CFR 1926.*
- **Fire Alarm Signaling Systems** - *This course demystifies fire alarm systems and prepares you to manage those systems' testing, scheduled maintenance, and mandatory repairs.*
- **Leadership Skills Foundation** - *In this course, you will learn the fundamentals of leadership skills, leadership styles, and techniques and best practices that will assist you in leading your team.*
- **Principles of Thermodynamics** - *This course explores the principles of thermodynamics as they relate to refrigeration and cooling systems.*
- **Steam Boiler Water Treatment Scale Control** - *In this course, you learn the fundamentals of water chemistry and how to apply these principles to the maintenance of steam boilers.*
- **Technician Certification Preparation** - *This is a preparatory course for taking the EPA's Type I, II, III, and Universal Certification Exams.*
- **Mold** - *In this course, you will learn the fundamentals of mold growth, how mold can contaminate your facility, and how to reduce or remove mold's effects.*
- **LEED and Green Building Overview** - *LEED (Leadership in Energy and Environmental Design) certification is an internationally recognized standard for designing, operating, and maintaining buildings in environmentally sound ways.*
- **LEED Water Efficiency** - *This course shows you how to certify your existing building under the LEED Water Efficiency category.*
- **Chillers and Cooling Towers** - *This course introduces you to chilled-water cooling equipment and cooling towers, as used in large-scale refrigeration and cooling systems.*
- **Electricity and Automation HVAC/R** - *This course introduces electrical and automatic equipment as they relate to refrigeration and cooling systems.*

### TO ENROLL:

Begin by first submitting payment for class with the registration form from page two . After payment has been processed you will receive a email complete with login instructions on or before January 15<sup>th</sup>.

- 1 – First and Last Name
- 2 – Member Number & Last 4 Digits of Your SSN
- 3 – The Class(es) You Wish to Sign Up For
- 4 – A Contact Number (Cell or Home)
- 5 – Your Personal Email Address (No Other Email Address Will be Accepted)

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Please email Chief Instructor Pat Murphy at [pmurphy@local501.org](mailto:pmurphy@local501.org) and allow us 24 – 48 hours to respond to any inquiries during the semester. For information on training please visit [www.local501training.org](http://www.local501training.org)

### REGISTRATION INFORMATION:

#### To Register:

Mail completed form (including payment, post marked no later than January 15th) to:

**Local 501 Training Center**  
**Attn: Spring 2016 On-Line Registration**  
**2501 W. 3rd Street**  
**Los Angeles CA 90057**

#### Payment Options:

1. Check or Money Order payable to Local 501 Training Center
2. Credit Card: VISA or Master Card

If paying by credit card, you may fax completed form to:

- 213.388.0696

You may also email it to: [JATC-LAinfo@local501.org](mailto:JATC-LAinfo@local501.org)

Incomplete registration forms and/or those that do not include payment will not be processed, and space will not be held.

#### Member Information (all information is required)

First Name & Last Name		Job Classification	
Home Address		City, State, Zip	
Personal Email Address (Only )		Primary Phone Number	
Course Number and Name	Location	Dates	Fee
<b>TOTAL DUE:</b>			
<input type="checkbox"/> Credit Card complete below		<input type="checkbox"/> Check #	<input type="checkbox"/> Money Order #
Card Number		Expiration Date	Total Amount
Name as it appears on card		Signature	

#### FINAL EXAM:

All final exams must be scheduled through the [JATC-LAinfo@local501.org](mailto:JATC-LAinfo@local501.org) once the class has been completed. *If you do not take and pass the final exam by April 29, 2016, you will receive an “incomplete” for the course, no class certificate, and no BOMA recertification hours.*

#### REFUND INFORMATION:

##### JATC Refund Policy:

Refunds are available for various reasons including, but not limited to, a cancellation by the member or the Center, and as follows:

1. Request a JATC Refund Request Form
2. Complete the Refund Request Form and submit to JATC
3. Payments made by check must clear before a Refund Request Form is processed.
4. Refunds will not be made after thirty (30) days from the original payment date.
5. A copy of the original receipt and form of payment must accompany the Refund Request Form.